

SWT Executive

Wednesday, 18th September, 2019,  
6.15 pm

The logo for Somerset West and Taunton, featuring the text "Somerset West and Taunton" in white on a teal background with a white swoosh at the bottom right.

Council Chamber - West Somerset  
House

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**Members:** Federica Smith-Roberts (Leader), Benet Allen (Deputy Leader), Chris Booth, Ross Henley, Marcus Kravis, Richard Lees, Peter Pilkington, Mike Rigby, Francesca Smith and Alan Wedderkopp

### Agenda

**1. Apologies**

To receive any apologies for absence.

**2. Minutes of the previous meeting of the Executive**

To approve the minutes of the previous meeting of the Committee.

**3. Declarations of Interest**

To receive and note any declarations of disclosable pecuniary or prejudicial or personal interests in respect of any matters included on the agenda for consideration at this meeting.

(The personal interests of Councillors and Clerks of Somerset County Council, Town or Parish Councils and other Local Authorities will automatically be recorded in the minutes.)

**4. Public Participation**

The Chair to advise the Committee of any items on which members of the public have requested to speak and advise those members of the public present of the details of the Council's public participation scheme.

For those members of the public who have submitted any questions or statements, please note, a three minute time limit applies to each speaker and you will be asked to speak before Councillors debate the issue.

(Pages 5 - 18)

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| <p><b>5. Draft Corporate Strategy 2020 - 2024</b><br/>To consider a report from the Strategy Specialist regarding the Draft Corporate Strategy 2020-2024.</p>   | <p>(Pages 19 - 60)</p>   |
| <p><b>6. Financial Strategy 2020/21 to 2022/23</b><br/>To consider a report of the Strategic Finance Advisor and S151 Officer regarding the Financial Strategy 2020/21 to 2022/23</p>   | <p>(Pages 61 - 80)</p>   |
| <p><b>7. Financial Monitoring as at 31.07.2019</b><br/>To consider a report of the Finance Business Partner on the Financial Monitoring position as at 31<sup>st</sup> July 2019.</p>   | <p>(Pages 81 - 98)</p>   |
| <p><b>8. Corporate Performance Report and Update on Development of Future Reporting</b><br/>To consider a report from the Head of Performance and Governance regarding the Corporate Performance Report and an update on the Development of Future Reporting.</p> | <p>(Pages 99 - 102)</p>  |
| <p><b>9. Complaints Policy</b><br/>To consider a report from the Governance Manager and Monitoring Officer regarding the Complaints Policy.</p>   | <p>(Pages 103 - 118)</p> |
| <p><b>10. Executive Action Plan</b><br/>To update the Executive on the progress of resolutions and recommendations from previous meetings of the Committee.</p>   |                          |
| <p><b>11. Executive Forward Plan</b><br/>To receive items and review the Forward Plan.</p>  | <p>(Pages 119 - 126)</p> |



**JAMES HASSETT**  
**CHIEF EXECUTIVE**

Please note that this meeting will be recorded. At the start of the meeting the Chair will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during the recording will be retained in accordance with the Council's policy. Therefore unless you are advised otherwise, by entering the Council Chamber and speaking during Public Participation you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this please contact the officer as detailed above.

Members of the public are welcome to attend the meeting and listen to the discussions. There is time set aside at the beginning of most meetings to allow the public to ask questions. Speaking under "Public Question Time" is limited to 3 minutes per person in an overall period of 15 minutes. The Committee Administrator will keep a close watch on the time and the Chair will be responsible for ensuring the time permitted does not overrun. The speaker will be allowed to address the Committee once only and will not be allowed to participate further in any debate. Except at meetings of Full Council, where public participation will be restricted to Public Question Time only, if a member of the public wishes to address the Committee on any matter appearing on the agenda, the Chair will normally permit this to occur when that item is reached and before the Councillors begin to debate the item.

If an item on the agenda is contentious, with a large number of people attending the meeting, a representative should be nominated to present the views of a group. These arrangements do not apply to exempt (confidential) items on the agenda where any members of the press or public present will be asked to leave the Committee Room. Full Council, Executive, and Committee agendas, reports and minutes are available on our website: [www.somersetwestandtaunton.gov.uk](http://www.somersetwestandtaunton.gov.uk)

The meeting room, including the Council Chamber at The Deane House are on the first floor and are fully accessible. Lift access to The John Meikle Room, is available from the main ground floor entrance at The Deane House. The Council Chamber at West Somerset House is on the ground floor and is fully accessible via a public entrance door. Toilet facilities, with wheelchair access, are available across both locations. An induction loop operates at both The Deane House and West Somerset House to enhance sound for anyone wearing a hearing aid or using a transmitter. For further information about the meeting, please contact the Governance and Democracy Team via email: [governance@somersetwestandtaunton.gov.uk](mailto:governance@somersetwestandtaunton.gov.uk)

If you would like an agenda, a report or the minutes of a meeting translated into another language or into Braille, large print, audio tape or CD, please email: [governance@somersetwestandtaunton.gov.uk](mailto:governance@somersetwestandtaunton.gov.uk)